

# CURRICULUM VITAE



## PERSONAL DETAILS

<b>NAME:</b> MARINA BTE ABU BAKAR	
<b>IC NUMBER:</b> 680820075166	<b>DATE OF BIRTH :</b> 20-08-1968
<b>HOME ADDRESS:</b> 4790, JALAN OZ 29, OZANA VILLAS, BUKIT KATIL, 75450 MELAKA	<b>OFFICE ADDRESS:</b> No 2, Jalan PPM 10, Plaza Pandan Malim, 75250, Melaka
<b>NATIONALITY:</b> Malaysian	<b>RELIGION:</b> Islam
<b>RACE:</b> Malay	<b>EMAIL:</b> marina@polimelaka.edu.my
<b>H/P NUMBER :</b> 019-6564881	<b>OFFICE NUMBER:</b> 06-3376017

## SERVICE DETAILS

<b>DATE OF FIRST APPOINTMENT:</b>	02-09-1992
<b>DATE OF FIRST APPOINTMENT CONFIRMATION:</b>	02-01-1995
<b>GRADE FOR CURRENT POSITION:</b>	DH52
<b>APPOINTMENT DATE FOR CURRENT POSITION:</b>	16-02-2016
<b>CURRENT DEPARTMENT:</b>	Jabatan Pengajian Am

## EDUCATION BACKGROUND

QUALIFICATION	MAJOR	MINOR	GRADUATION DATE	INSTITUTION	OTHER INSTITUTION
B.Ed TESOL(Hons) UK	TESL	-	01-07-1992	-	Southampton University

## PROFESSIONAL MEMBERSHIP DETAILS

PROFESSIONAL MEMBERSHIP	JOINED DATE
-National Union Of Teaching Profession (NUTP)	01-07-1999

**ROLES AND ASSIGNMENTS**

ROLE	DETAILS
Lecturer	Plan and carry out lessons and assessments for Communicative English Courses
International Relations Officer	Plan, monitor and record internationalization activities involving Politeknik Melaka
Curriculum Writer	Curriculum Writer for the English Courses in the Diploma Programs for Malaysian Polytechnics.
Point Of Reference(POR)	Referral Point for the implementation of Curriculum Framework Of Reference (CEFR) for Malaysian Polytechnics.

**WORKING EXPERIENCE**

POSITION	DEPARTMENT	START DATE	END DATE	INSTITUTION/ COMPANY
Internationalization Officer	International Relations Unit	03-10-2016	20-02-2018	Politeknik Melaka
Senior Lecturer DH52	General Studies Department	17-02-2016	29-09-2016	Politeknik Melaka
Head of Department DH48	General Studies Department	16-12-2011	16-02-2016	Politeknik Melaka
Lecturer DH44	General Studies Department	01-01-2001	15-02-2016	Politeknik Melaka
Panitia Head DG 41	English Unit	01-01-1997	31-12-2000	Sekolah Menengah Tun Haji Abdul Malik , Melaka
Teacher DG41	English Unit	02-09-1992	31-12-1996	Sekolah Menengah (L) Bukit Bintang, Petaling Jaya, Selangor

**INNOVATION PRODUCT**

TITLE OF PRODUCT	DATE OF CREATED	COPYRIGHT (IF ANY)
What Say You Language Board game	31-10-2014	CRLY00001308

**PUBLICATION**

TITLE OF PUBLICATION	YEAR OF PUBLISH	ISBN (IF ANY)
Incorporating Vocabulary Teaching Strategies In TVET: A case study	2016	978-983-2267-91-1
Lesson Ideas For Communicative English	2015	978-983-47-14-1
English Language Education Reform in Malaysia	2015	978-967-5387-45-6
A Variety Of Student Centred Activities That Cater For The Different Learning Styles To Effective Le	2012	978-983-4374-2-9

**PRESENTATION**

<b>PROGRAMME NAME</b>	<b>TITLE OF PRESENTATION</b>	<b>DATE</b>	<b>VENUE</b>
8th International English Language Teaching Conference "21st Century Classroom: ELT Practices & Inno	Enhancing speaking skills through the What Say You language Board game	19-04-2017	Hotel Bayview, Penang
25th MELTA International Conference 2016	Promoting the use of language board games in the present classroom	31-05-2016	Casuarina Hotel and Convention Centre, Ipoh
English Day	Student Centred Activities in Politeknik Melaka	23-03-2015	Politeknik Negeri Bengkalis, Indonesia
International English Language Teaching Conference (ELT-Con)	Materials development: Promoting Active learning in the Present Classroom	16-04-2013	Hotel Bayview, Penang
Persidangan Ketua-ketua Jabatan	A VARIETY OF STUDENT CENTRED ACTIVITIES CARRIED OUT FOR JPA COURSES THAT CATER FOR THE DIFFERENT LE	22-11-2012	Hotel Royale Bintang, Seremban

**CONTRIBUTION**

<b>PROGRAMME / ACTIVITY NAME</b>	<b>LEVEL</b>	<b>POSITION</b>	<b>YEAR</b>
CSR English TVET@Palembang	International	Chairman	2018
IELTS Preparatory Program Medan, Indonesia	International	Fasilitator	2017
CSR TVET @ ACEH, Indonesia	International	Chairman	2017
Korea Invention Contest – Gold Award	International	Creator	2016
CSR ASEAN TVET English Program di Politeknik Negeri Bandung	International	Chairman	2016
Collaboration between Politeknik Melaka and Politeknik Negeri Bengkalis	International	Chairman	2015
MOE Entrepreneurship Awards - Grand Winner	National	Creator	2015
English Language Curriculum Designer for Malaysian Polytechnics	National	Policymakers	2012-2016

**AWARDS**

<b>AWARD</b>	<b>AWARDED BY</b>	<b>DATE</b>
Anugerah Tokoh Pengantarabangsaan	Politeknik Melaka	2019
Anugerah Gemilang Politeknik & Kolej Komuniti	Jabatan Pengajian Politeknik dan Kolej Komuniti	29-11-2016
Anugerah Perkhidmatan Cemerlang DH48	Kementerian Pengajian Tinggi	18-03-2013
Sijil Perkhidmatan Cemerlang DH44	Kementerian Pendidikan Malaysia	05-01-2003
Anugerah Perkhidmatan Cemerlang DG41	Jabatan Pendidikan Melaka	23-10-1999

**KNOWLEDGE / SKILLS**

<b>CATEGORY</b>	<b>DETAILS</b>
Teaching and Learning	Methodology on Student Centred Activities
Teaching and Learning	Outcome Based Education
Teaching	Communicative English
Teaching Skills	Conducting Language Camps