

**Part 16**  
**Attachment 8**  
**Action Plan**

## Appendix 8.1

### ACTION PLAN FOR TRANSFORMATION FOR EXCELLENT EDUCATION MECHANISM ( TEEM ) PROGRAMME 2011—2012

#### Year 2011

Month / Year	Activities
30 December 2010	First staff meeting for academic year 2011
31 December 2010	School Enrolment Day
3 January 2011	2011 academic year begins
4-7 January 2011	Orientation programme for Transition and Form one students
8 January 2011	Cleanliness campaign
7-15 January 2011	Subject Panel meeting , selection of school athletes
20 January 2011	First Curriculum and Financial Committee meeting
21 January 2011	First Co-Curriculum Committee meeting
28 January 2011	In house training for teachers teaching Character Building Classes
3-4 January 2011	Chinese New Year Celebration
7 February 2011	IK4U begins
7 February 2011	Character building classes begin
19 February 2011	Open House for Chinese New Year Celebration
21 February 2011	Visionary Classes begin
24-25 February 2011	School Annual Sports Days
26 February 2011	PTA Meeting
3-11 March 2011	First School Examination
March 2011	Release of public examination results for Form 5 and Form 6 students 2010
12-20 March 2011	First term mid-term school holidays
22 March 2011	Formation of TEEM working committee
26 March 2011	First TEEM working committee meeting
5 April 2011	Ching Ming –Occasional holiday
6 April 2011	Launching of TEEM Programme during the school assembly
9 April 2011	First Family Day
15 April 2011	2 <sup>nd</sup> Curriculum and Financial Committee meeting
22 April 2011	Good Friday
25 April 2011	Easter Holiday
1 May 2011	Labour Day
4 May 2011	Fire drill
7 May 2011	2 <sup>nd</sup> Staff Meeting
16 May 2011	Teachers ‘ Day celebration * PTA, Alumni & School Board of management organize dinner for all the staff of Methodist Secondary School
17 May 2011	Wesak holiday
19-27 May 2011	Second School Examination
28 May -12 June 2011	First Term School Holidays
1-2 June 2011	Gawai Dayak Celebration holidays
4 June 2011	King’s birthday
20-25 June 2011	2 <sup>nd</sup> Subject Panel meeting

26 June 2011	Food Fair
30 June 2011	2 <sup>nd</sup> TEEM Committee meeting
2 July 2011	2 <sup>nd</sup> Family Day, 3 <sup>rd</sup> Staff Meeting
8-9 July 2011	Methodist School Cultural Carnival
15-24 July 2011	Exhibition during Borneo Cultural Festival in Sibu
27 July 2011	2 <sup>nd</sup> Co-Curriculum committee meeting
29 July 2011	3 <sup>rd</sup> Curriculum Committee meeting
30 July 2011	Motivation camp for Form 3 students
1 August 2011	Muslim Fasting Month begins
19-26 August 2011	3 <sup>rd</sup> School examination, First trial examination for Form 3 students
27 August – 4 Sept.2011	2 <sup>nd</sup> Term Mid Term school holidays
30-31 August 2011	Hari Raya Puasa
31 August 2011	National Day celebration
5-14 September 2011	1 <sup>st</sup> Trial examination for Form 5 and Form 6 students
10 September 2011	TYT birthday ( Sarawak Governor's Birthday )
16 September 2011	Malaysia Day celebration
17 September 2011	Open House for Hari Raya Puasa celebration
26-30 September 2011	2 <sup>nd</sup> trial examination for Form 3 students
30 September 2011	3 <sup>rd</sup> Co-Curriculum committee meeting
1 October 2011	4 <sup>th</sup> Staff meeting , 4 <sup>th</sup> Curriculum and Financial committee meeting
October 2011	Form 3 students sitting for PMR examination
3-11 October 2011	2 <sup>nd</sup> trial examination for Form 6 students
3-13 October 2011	2 <sup>nd</sup> trial examination for Form 5 students
18 October 2011	"No Apologies" programme
26 October 2011	Deepavali celebration
29 October 2011	School Prize Giving Day
25 October 2011	Visionary classes ended
30 October 2011	30 Hour Famine
1-5 November 2011	4 <sup>th</sup> school examination
19 November 2011	End of the year school holidays begin , Registration of Transition and Form 1 students for year 2012
Nov -- Dec 2011	Form 5 and Form 6 students sitting for public (SPM and STPM ) exam.
25 December 2011	Christmas celebration
27 December 2011	3rd TEEM committee meeting
26 December 2011	Release of Form 3 ( PMR ) public examination results
30 December 2011	1 <sup>st</sup> staff meeting 2012
31 December 2011	School enrolment day

## Appendix 8.2

### Year 2012

Month / Year	Activities
3 January 2012	New academic year begins
3-7 January 2012	Orientation week for Transition and Form One students
7 January 2012	Cleanliness campaign
11 January 2012	Launching of Aluminum Can Ring Collection Campaign * Video show during the school assembly about aluminum can rings for making prosthetic limbs for the needy ones
13-14 January 2012	1 <sup>st</sup> Subject Panel meeting
January 2012	Selection of School Athletes
16 January 2012	IK4U begins
19 January 2012	1 <sup>st</sup> Curriculum committee meeting
20 January 2012	1 <sup>st</sup> Co-Curriculum committee meeting
23-24 January 2012	Chinese New Year celebration
7 February 2012	Postmortem of PMR ( Form 3 ) examination results
11 February 2012	Open house celebration for Chinese New Year
13 February 2012	Visionary Classes begins
10 February 2012	In house training for Character building classes teachers
13 February 2012	Character building classes begin
28 February 2012	First aluminium can rings collection
1 March 2012	PTA meeting
1-9 March 2012	1 <sup>st</sup> school examination
10-18 March 2012	1 <sup>st</sup> term mid-term school holidays
March 2012	Release of Form 5 and Form 6 public examination results ( SPM & STPM )
30 March 2012	Post mortem of SPM ( Form 5 ) & STPM ( Form 6 ) examination results
31 March 2012	Sibu Methodist Schools 110 <sup>th</sup> Anniversary Celebration
2 April 2012	4 <sup>th</sup> TEEM committee meeting
4 April 2012	Ching Ming
April 2012	“ Save The Earth” month
6 April 2012	Good Friday
9 April 2012	Quiz based on the theme ‘ Saving our resources ’
13 April 2012	2 <sup>nd</sup> Curriculum and Financial committee meeting
14 April 2012	Exhibition on Products made from disposable wastes
14 April 2012	Family Day
1 May 2012	Labour Day
5 May 2012	Wesak Day
12 May 2012	2 <sup>nd</sup> Staff meeting
16 May 2012	Teachers’ Day celebration School Board of Management, PTA and Alumni organize dinner for all the staff of Methodist Secondary School
17-25 May 2012	2 <sup>nd</sup> school examination
26 May- 10 June 2012	1 <sup>st</sup> term school holidays
1-2 June 2012	Gawai Dayak celebration
2 June 2012	King’s birthday

18-22 June 2012	2 <sup>nd</sup> Subject Panel meeting
22 June 2012	Open house celebration for Gawai celebration
30 June 2012	Second aluminium can rings collection, handing over the collections to the Lion's Club of Sibü
30 June 2012	Methodist School Cultural night
1-2 July 2012	School Annual Sports Day
7 July 2012	Family Day
13 July 2012	Participation in Borneo Cultural Festival in Sibü
14 July 2012	Food Fair
19-25 July 2012	1 <sup>st</sup> trial examination for Form 3 students
21 & 28 July 2012	Motivational camp for Form 5 and 6 students
31 July 2012	Motivation camp for Form 3 students
31 July 2012	5 <sup>th</sup> TEEM committee meeting
6-17 August 2012	1 <sup>st</sup> trial examination for Form 5 & Form 6 students, 3 <sup>rd</sup> school examination
18-26 August 2012	2 <sup>nd</sup> term mid- term school holidays
19-20 August 2012	Hari Raya Puasa
August 2012	Patriotism month
	Hanging of the national and state flags around the school compound and buildings
	Singing competition of patriotic songs
	Video show on the country history and development during the school assembly
31 August 2012	National Day Celebration Ceremony
8 September 2012	Sarawak Governor's birthday
16 September 2012	Malaysia Day
24-28 September 2012	2 <sup>nd</sup> trial examination for Form 3 students
30 September 2012	Open House celebration for Hari Raya Puasa
30 September 2012	Third aluminum can rings collection
1 October 2012	4 <sup>th</sup> staff meeting
3-12 October 2012	2 <sup>nd</sup> trial examinations for Form 5 and Form 6 students
October 2012	Form 3 students sitting for public ( PMR ) examination
22 October 2012	" No Apologies" programme
23-31 October 2012	4 <sup>th</sup> school examination
27 October 2012	School Prize Giving Day
30 October 2012	30 Hour Famine
31 October 2012	6 <sup>th</sup> TEEM committee meeting
Nov – Dec 2012	SPM & STPM Examinations
	Subject teachers coming to school giving moral support to the students
19 December 2012	Release of Form 3 ( PMR ) public examination results
30 December 2012	1 <sup>st</sup> staff meeting academic year 2013
31 December 2012	School enrolment day