



Republic of the Philippines  
Department of Education  
Region X – Northern Mindanao  
Division of Iligan



VENANCIO SIARZA MEMORIAL ELEMENTARY SCHOOL  
Dodiongan, Digkilaan, Iligan City

**CONTINGENCY PLAN**  
**OF VENANCIO SIARZA MEMORIAL**  
**ELEMENTARY SCHOOL (VSMES)**  
**DURING NATURAL AND MAN MADE**  
**DISASTERS**

## Baseline data

### Land Slide/Earthquake/Typhoon/Conflict

LEARNING INSTITUTION	AFFECTED AREA	NO. OF AFFECTED PUPIL POPULATION	Total Number of Affected Pupils/Teachers
Kindergarten - 1	VENANCIO SIARZA MEMORIAL ELEM SCHOOL	1 Kindergarten class 15 pupils	15
		1 Kindergarten teachers	1
		Total = 15	16
Grade 1 - Grade 6 - 1		I = 27 II = 17 III = 11 IV = 18 V = 15 VI = 17 Total = 105 pupils	
		Teachers = 8	
TOTAL		<b>School = 1</b> <b>children = 120</b> <b>Teachers = 8</b>	

Table 1: Baseline data for the school to be affected by disaster

<b>Government Lead Agency</b>	<b>Department of Education</b>	
<b>Co-Lead Agency</b>	<b>DepEd, UNICEF, SCI, LGU</b>	
<b>VENANCIO SIARZA MEMORIAL ELEMENTARY SCHOOL</b>		
<b>Scenario Description</b>	<b>NATURAL DISASTER</b>	
	<b>Most Likely Scenario</b>	<b>Worst Case Scenario</b>
	<p>1.VSMES has moderate to high landslide susceptibility.</p> <p>2. Strong typhoon and heavy rains may cause Flush Flood (overflowing of the back canal) and cause classrooms flooding</p>	<p>1.Widespread damage to all Bldgs and classrooms cause by heavy landslide Books and other school properties were damaged due to severe water overflowing of back canals (Flush Flood)</p>
	<b>ARMED CONFLICT</b>	
	<p>1. VSMES not likely to have armed conflict in the area because residencies are connected by blood.</p>	
	<b><u>Analysis</u></b>	
<b><i>Response Plan</i></b>	<p>1. Monitor progress of mass movement (e.g. landslides, tension, cracks.)</p> <p>2. Observe for presence of mass movement (e.g. landslides, tension, cracks).</p> <p>3. Develop an early warning device / system.</p> <p>4. Identify evacuation site.</p> <p>5. Observe for rapid increase back canal water accumulated due to clogged canals because of landslides</p> <p>7. Observe for sunken or displaced surfaces of classroom surfaces.</p> <p>8. Have constant communication and updates with neighboring barangays on geohazard situation.</p> <p>9. Create / Strengthen School Disaster Coordinating Group</p> <ul style="list-style-type: none"> <li>- Mobilize resources</li> <li>- Close coordination and linkages with Brgy.and other clusters to respond with other needs of children (Food, WASH, Nutrition, Child Protection)</li> </ul>	<p>(Same Response but more intensive due to wider affected areas in school and larger number of affected children/teachers).</p> <ul style="list-style-type: none"> <li>- Mobilize resources and expand target areas, partner stakeholders and Education Cluster members</li> <li>- Close coordination and linkages with other clusters to respond with other needs of children (Food, WASH, Nutrition, Child Protection)</li> </ul> <p><b><u>Analysis</u></b></p> <ul style="list-style-type: none"> <li>- Rapid Assessment using a unified rapid assessment tool</li> <li>- Activate emergency response plan</li> <li>- Conduct regular monitoring and evaluate progress/situation</li> </ul>
	<b><u>Access</u></b>	<b><u>Access</u></b>
	<ul style="list-style-type: none"> <li>- Provide Temporary learning spaces for 6-15 years old children ( 1 TLS = P 150,000.00)</li> </ul>	<ul style="list-style-type: none"> <li>- Provide temporary learning spaces for 6-15 years old children (tarps, facilities, wash facilities and water systems) (1 TLS = P150,000)</li> </ul>

- Provide psycho social interventions
- Provide alternative delivery mode
- Reproduction of materials and teaching aides (P200.00 / child).
- Actual conduct of sessions for children
- Provide ECCD in Emergency (ECCEiD for 3-5 years old
- Promotion of safer schools/ TLS (simulation activity, emergency drills)
- Provide life sustaining and life saving supplies, materials and interventions (DepEd)

### **In coordination with Health and Nutrition sectors**

- Rapid assessment of affected children's/teachers' health/nutritional status
- Seeking assistance for the training of volunteers
- Training of BHWs and volunteers
- Coordination with partner agencies/groups such as:
  - World Food Program
    - Sack of rice for affected schools
    - Red mongo as supplemental feeding for children
  - Plan International
    - Hygiene and school kits to school children
  - Philippine Pediatric Society-Iligan City
    - Water dispensers to affected schools
  - Philippine Nurses Association-Iligan City
    - Kitchen Utensils to affected families
  - World Vision
    - Hygiene Kits to children and kitchen utensils

### **TEACHING and LEARNING**

\* fund teaching aides (300 / teacher)  
300 X 7 teachers = Php 2,100.00

\* provide children's learning packs (350 / pack) / school age children  
350 x 120 pupils = Php 42,000.00

- Provide psycho social interventions (*note: in coordination with child protection sub-cluster*) (through local organizations and volunteers)
- Provide alternative delivery learning mode (modular)
- reproduction of materials and teaching aides (P200.00/child)
- actual conduct of sessions for children
- Provide Early Childhood Care and Development in Emergency (ECCDiE) for 3-5 years old
- Promotion of safer school / TLS (simulation activity / emergency drills)
- Provide life sustaining and life saving supplies, materials and interventions .

### **In coordination with Health and Nutrition sectors**

Increase in number of affected children/teachers or an epidemic outbreak of waterborne/food borne diseases that affects a large number of people calls for a closer monitoring and rapid assessment for nutrition condition of children/teachers (assume cost per person –Php100

Intensify training of BHWs and volunteers

Seek for more linkages and network with other charitable agencies, GO and NGO

### **TEACHING and LEARNING**

\* fund teaching aides (300 / teacher)  
300 X 7 teachers = Php 2,100.00

\* provide children's learning packs (350 / pack) / school age children  
350 x 120 pupils = Php 42,000.00

\* provide distance learning modules and alternative delivery modules used in TLS / CFS for age 6-11 years old  
(300/child)x 120 = 36,000.00

\* repair of partially damaged classrooms (3 / classrooms)  
100,000 x 3 classrooms =  
Php 300, 000.00

\* repair of partially damaged school furniture (300 / school furniture)  
300 x 3 = Php 900.00

\* provide new textbooks and manuals (500 / textbook; 500 / manual)  
500 x 120 x 5 learning areas =  
Php 300, 000.00

\* purchase school equipment ( 50,000 / school)  
50,000 x 1 =  
Php 50, 000.00

### **TEACHERS and PERSONNEL**

\* provide basic needs of teachers and personnel affected ( food, cash assistance, clothing, etc.)

\* assist affected teachers and personnel in cleaning their houses

\* provide psychosocial activities to affected teachers and personnel

\* identify and train teachers, day care workers and volunteers in DRR, EIE, Psychosocial and other related themes (1200 / pax/day)  
1,200 x 7 = Php 8,400.00

\* immediately redeploy teachers, day care workers, and other education personnel to track and account affected children and youth. (teachers and volunteers / 500 /day x 3 days)

\* hire new teachers in lieu of declared

\* provide distance learning modules and alternative delivery modules used in TLS / CFS for age 6-11 years old  
(300/child) x 120 =36,000.00

\* construct new classroom building (500,000 / classrooms)  
500,000 x 7 classrooms =  
Php 3,500,000.00

\* replace totally damaged school furniture (1000 / school furniture)  
1000 x 7 = Php 7, 000

\* provide new textbooks and manuals (500 / textbook; 500 / manual)  
500 x 120 x 5 learning areas =  
Php 300,000.00

\* purchase school equipment ( 100,000 / school)  
100,000 x 1 = Php 100,000

### **TEACHERS and PERSONNEL**

\* provide basic needs of teachers and personnel affected ( food, cash assistance, clothing, etc.)

\* provide temporary relocation sites for affected teachers and personnel (classrooms ) / accommodate them in homes of non-affected teachers and personnel

\* refer severely traumatized teachers and personnel to psychiatrist and clinical psychologist

\* identify and train teachers, day care workers and volunteers in DRR, EIE, Psychosocial and other related themes (1200 / pax/day)  
1,200 x 7 = Php 8,400.00

\* immediately redeploy teachers, day care workers, and other education personnel to track and account affected children and youth. (teachers and volunteers / 500 /day x 3 days)

dead teachers

\* carry out education in emergency, DRR and psychosocial activities in temporary learning spaces / child-friendly spaces/ day care centers through redeployed teachers, day care workers, and other education personnel (teachers leverage 200 / day )

### **Teachers and Personnel**

- Identify and train teachers, Day care workers and volunteers on DRR, Education in Emergency, psychosocial and other related themes. (1200/pax/day)

- Immediately redeploy Teachers, Day Care workers and other education personnel to track and account affected children and youth. {teachers and volunteers / 500/day x 3 days}

- Carry out education in emergency, DRR and psychosocial activities in Temporary Learning Spaces/ Child friendly spaces/ Day care centers through redeployed Teachers, Day Care workers and other education personnel (Teachers leverage: P200/day)

### **Policy:**

1. Adoption of Education in Emergency policy framework by DepEd Central office, Regional Office and Division Office of Iligan.

2. Issuance of DepEd Memorandum on distribution of stockpiled EiE teaching materials and facilities, mobilization of education workers, conduct of EiE sessions on temporary learning spaces and reintegration of children into formal schooling

3. Transition from teaching regular subjects into education in emergency

4. Promote accreditation and mainstreaming of skills and competency acquired through alternative mode of education

\* hire new teachers in lieu of declared dead teachers

\* carry out education in emergency, DRR and psychosocial activities in temporary learning spaces / child-friendly spaces/ day care centers

through redeployed teachers, day care workers, and other education personnel (teachers leverage 200 / day )

### **Teachers and Personnel**

- Identify and train teachers, Day care workers and volunteers on DRR, Education in Emergency, psychosocial and other related themes. (1200/pax/day)

- Immediately redeploy Teachers, Day Care workers and other education personnel to track and account affected children and youth. {teachers and volunteers / 500/day x 3 days}

- Carry out education in emergency, DRR and psychosocial activities in Temporary Learning Spaces/ Child friendly spaces/ Day care centers through redeployed Teachers, Day Care workers and other education personnel (Teachers leverage: P200/day)

### **Policy:**

1. Activation and enforcement of Education in Emergency Policy for conflict and disaster prone areas in Iligan City and adjacent municipalities and cities.

2. Activate Division Education Cluster through the designated Task Forces to take charge of the following:

a. Distribution of stockpiles to gravely affected schools, teachers and pupils/students

b. Receive aids and donations from donors of school supplies, learning tents, school kits

c. Coordinate with donor organizations like Save the Children, UNICEF, Plan International, WFP, World Vision and other NGOs, local and international for teaching materials and facilities, feeding programs,

5. Issue memorandum to all teachers to always conduct disaster preparedness, maintain stockpile of important equipment, facilities and other needed materials for any possibility or occurrence of calamities or disasters.

6. Issue standing order to teachers to submit reports on conduct of periodic earthquake, fire, typhoon, landslide or flood drills conducted by school DRRM ( teachers, students, PTA).

7. Issue memorandum to all teachers to organize school DRRM and attend trainings on how to handle EiE in coordination with NGOs and GOs.

- d. Coordinate with Save the Children and UNICEF in implementing Education in Emergency curriculum
- e. Issuance of memorandum to conduct sessions on temporary learning pace and re-integration of children into formal schooling
- f. Coordinate with NGOS in accreditation and mainstreaming of skills and competency acquired through alternative mode of education (ALS)
- g. Issue memorandum on promoting holistic learning in schools and pre-schools so that the cognitive, affective and psychomotor domains of learning are given equal attention and importance in all schools.
- h. Issue memorandum to the field to instruct all psychosocial providers to seek DepEd-Iligan permit before they can conduct the said service to schools and submit reports to Deped on their accomplishments.
- i. Issue memorandum to affected schools where there are no day care center to offer and conduct day care classes with the assistance of UNICEF, WFP, Save the Children
- j. Insure that the Education cluster members on Child Protection and Welfare always monitor affected schools used as evacuation centers.
- k. Issue memorandum to school heads of affected schools to immediately keep track and account all pupils/students and teachers right after the disaster to know the extent of damage to the lives of children and teachers and submit report to SDS for proper advise and action.
- l. Task Force on Information to keep track and records of all activities of Education cluster particularly on database, keep these accurate and always updated.
- m. Task Force on Information to coordinate with all NGOs and GOs who are collecting and utilizing information and data from all schools and other cluster members.
- n. Coordinate and attend meetings with and of other clusters for more information, assistance and updating of data

	<p><b>Community Participation</b></p> <p>Mobilize parents and support groups (P 2,500.00/ PTA) Mobilize support from school board/LGUs (5000/day/municipalities)</p>	<p><b>Community Participation</b></p> <p>Mobilize parents and support groups (P 2,500.00/ PTA) Mobilize support from school board/LGUs (5000/day)</p>
<p><b>Personnel requirements</b></p>	<ul style="list-style-type: none"> <li>➤ Identify Education Cluster Lead, Co-lead, secretariat and members</li> <li>➤ Technical Working Group (if needed) for Assessment, TLS setting up, mobilizing WASH facilities and other EC activities</li> <li>➤ Technical Assistance on Psychosocial Care and Support, ECCD in Emergency, EiE, FTR and MRM</li> <li>➤ Teachers, School Heads, Day Care workers, Volunteers, School Boards, Parents, Coordinator, Facilitators, logisticians, Documenters</li> </ul>	<p>As per Most likely scenario, but the Division Education Cluster will lead and oversee the response</p>
<p><b>Supplies and Equipment</b></p>	<ul style="list-style-type: none"> <li>➤ EiE Tools and Guidelines Materials</li> <li>➤ Materials on Minimum Standard in Education in Emergency (MSEE), Inter-agency Standing Committee on Mental Health and Psychosocial Support (IASC</li> <li>➤ MHPSS)</li> <li>➤ Educational Kits / TLS Kits and facilities</li> <li>➤ ECCDiE kits</li> <li>➤ Tarpaulin, poster and other materials for advocacy on MRE, etc.</li> <li>➤ Education Workers Kits (TLS Volunteers Kits)</li> <li>➤ Training materials and equipment (laptop, projector, generator)</li> </ul>	<p>As per Mostly likely scenario</p>
<p><b>Partnership arrangements</b></p>	<ul style="list-style-type: none"> <li>➤ Department of Education, UNICEF, CFSI, Save the Children and other organizations</li> <li>➤ Ensure Close coordination with</li> </ul>	<p>As per Most likely Scenario but includes multi – regional coordination where National Education Cluster.</p>



	<p>Government line agencies (LGU, OCD, CSWD / DSWD, DILG)</p> <ul style="list-style-type: none"> <li>➤ Work closely with host communities, IDPS and Religious / traditional leaders</li> <li>➤ Inter cluster coordination (Food Cluster, Protection Cluster, WASH Cluster, Nutrition Cluster, MHPSS / Health Cluster)</li> </ul>	
<b>Coordination arrangements</b>	<ul style="list-style-type: none"> <li>➤ Coordination arrangement: <i>DepEd Office as coordination and communication center</i></li> <li>➤ <i>School Education Cluster</i></li> <li>➤ <i>Brgy Education Cluster</i></li> <li>➤ Representative from other school clusters</li> <li>➤ LGU/NGOs</li> <li>➤ Proposed: weekly cluster meeting/ updating</li> </ul>	<p>Mobilization of Division education Cluster to add to the capacity of the school cluster. Most Coordination will take place at the Division and school level</p> <p>Immediate deployment of Division and school cluster members for coordination with the Barangay Clusters</p>
<b>Budget requirements</b>	<b>Php 781,000.00</b>	<b>Php 4,026,000.00</b>

Prepared by:

**VSMES EDUCATION CLUSTER**