



The Southeast Asian Regional Center for Graduate Study and Research in Agriculture (SEARCA) is one of the 26 specialist institutions of the Southeast Asian Ministers of Education Organization (SEAMEO), an intergovernment treaty organization that promotes education, science, and culture among Southeast Asian nations. SEARCA serves the 11 SEAMEO member countries, namely: Brunei Darussalam, Cambodia, Indonesia, Lao PDR, Malaysia, Myanmar, the Philippines, Singapore, Thailand, Timor-Leste, and Vietnam. It is hosted by the Government of the Philippines on the campus of the University of the Philippines Los Baños (UPLB).

Invitation to Apply for the Position of **DEPUTY DIRECTOR FOR PROGRAMS**

PURPOSE

SEARCA is seeking to appoint a non-Filipino Southeast Asian leader to the position of Deputy Director for Programs (DDP). Reporting to and supporting the Director, s/he will provide strategic leadership and direction to SEARCA's Program, ensuring high quality, responsive, and timely implementation of the core programs of the Center, particularly in the areas of education, research, innovation, technology transfer, and knowledge management. The DDP will be a key player in driving innovation and industry engagement and ensuring the delivery of the program agenda to meet the Center's new vision of academe-research-industry interconnectivity.

Posted at the SEARCA Headquarters in Los Baños, Laguna, Philippines, the DDP will be supported by the heads of the following: Education and Collective Learning Department, Research and Thought Leadership Department, Emerging Innovation for Growth Department, and Applied Knowledge Resources Unit.

KEY RESPONSIBILITIES

The successful candidate will be a motivated thought-leader with experience and technical skills to efficiently oversee the core program operations across the Center and meet the needs of the different internal and external stakeholders of SEARCA. Working closely with the Director and Management Team, the responsibilities include, but are not limited to:

- Actively contributing to the Center's overall strategic development; providing inputs on policy formulation regarding operational and program direction of the Center.
- Supporting the Director in planning, directing, and coordinating operations of the departments and units under Programs and ensuring that the departments' objectives are met in an efficient, effective, and financially prudent manner.
- Linkaging and networking for SEARCA's core programs, building partnerships with the public and private sector both in Southeast Asia and internationally.
- Assisting the Director in resource generation, contributing to the development of a portfolio of externally funded projects.
- Preparing and presenting the annual and other reports of status, progress, and outcomes of the Center's core programs.

- Ensuring effective channels of communication are maintained with internal and external stakeholders.
- Building and strengthening the Program team; providing coaching and training to build their capacity to achieve the goals of SEARCA
- Representing SEARCA in regional and global conferences, fora, and dialogues on relevant technical and research topics to ensure SEARCA's work is disseminated.
- Serving as Center Officer in Charge in the absence of the Director.
- Performing all other duties as directed by the Director or by the Center's Governing Board.

QUALIFICATIONS

1. A national of a SEAMEO member country, except the host country of SEARCA (Philippines)
2. Holder of a doctorate in agriculture or related science earned from a reputable institution of higher learning
3. Ten years (at least) of progressive career in agriculture or related sciences, including five years' experience in managing programs or projects at a national or regional level or beyond Southeast Asia
4. High level of proficiency in English language in both spoken and written form
5. Ability to transform the Center's vision/goals to action plans or formulate and operationalize strategies based on vision/goals
6. Strong leadership and organizational skills, highly analytical, rendering sound judgment to achieve targets
7. Experience in establishing linkages and doing collaborative activities on both regional and international levels
8. Demonstrated understanding of the relevant trends and challenges in the agricultural sector
9. High level of personal integrity
10. Good health and physical condition
11. Experience in fund raising is preferred

HOW TO APPLY

Apply online through <http://bit.ly/searcaddp> with your LETTER OF INTENT, latest CURRICULUM VITAE, and RECENT 2x2 PHOTO.

DEADLINE OF SUBMISSION: 28 February 2020