Annex 4: School Outreach Programme(SOP) 2013

Date	Activity	Facilitators	Venue	Summary/Remarks
1/2/13 Opening ceremony	Activity 1: Bookmarks	All SOP committee (20 teachers)	Pre- vocational classroom	Using recyclable items such as cardboards and wrapping papers.      Participants will be divided into groups and teachers will be assigned to each group to assist on how to make bookmarks.
8/2/2013	Activity 2: Garbage Enzyme	All SOP committee (20 teachers)	Pre- vocational classroom	<ol> <li>Participants are required to bring their own materials/ingredients to make garbage enzyme.</li> <li>The activity will last for 2 hours.</li> </ol>
15/2/2013	Activity 3:  • Bookmark notes • Scrapbook	All SOP committee (20 teachers)	Study Garden	Participants are required to bring their own photographs for this activity.
8/3/2013	Activity 4:  • Creating and designing envelopes • Making hair ties	All SOP committee (20 teachers)	Pre- vocational classroom	Templates will be created and designed.      Participants will choose the design they like and start making envelopes.
19/3/2013	Activity 5:  • Beaded safety pins (Enjalai)	All SOP committee (20 teachers)	Pre- vocational classroom	Participants will be divided into groups. Each group will be provided with safety pins and beads.      After the demonstration, participants will design their own safety pins.
5/4/2013	Activity 6:	All SOP	Pre-	Participants will be taught on how to make fondant using

	• Fondant cakes	committee (20 teachers)	vocational classroom	marshmallows and also ways to decorate their cakes using fondant.
19/4/2013	Activity 7:  • Crossstitch	All SOP committee (20 teachers)	Pre- vocational classroom	Participants will be given their own cross-stitch cloth and shown how to sew their own designs on it.      Participants will be taught on how to transform their cross-stitch creations into pencil cases and small bags.
3/5/2013	Activity 8:  • Crafting flowers from plastic bags	All SOP committee (20 teachers)	Pre- vocational classroom	Participants will be shown how to use old plastic bottles and bags to create flowers and crafts.
17/5/2013	Activity 9:  • Harvesting garbage enzyme • Creating baskets from newspapers	All SOP committee (20 teachers)	Pre- vocational classroom and Study Garden	<ol> <li>Old newspapers will be used to create baskets.</li> <li>Participants will harvest their garbage enzymes that they made during Activity 2.</li> </ol>
7/6/2013	Closing ceremony	All SOP committee ( 20 teachers)	AVA room	1. Speech from the school Principal.  2. Speech from one of the participants.  3. Slide show of all the activities done.  4. Presentation of certificates to all participants and school outreach committee.