## CONTENTS

<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Our Mission and Our Philosophy</td>
<td>i</td>
</tr>
<tr>
<td>SEAMEO RELC Governing Board Members FY2011/2012</td>
<td>ii</td>
</tr>
<tr>
<td>SEAMEO RELC Administrative and Academic Staff</td>
<td>vi</td>
</tr>
<tr>
<td><strong>ANNUAL REPORT FY2011/2012</strong></td>
<td></td>
</tr>
<tr>
<td>I. Preamble</td>
<td>1</td>
</tr>
<tr>
<td>II. Courses and Activities</td>
<td>1</td>
</tr>
<tr>
<td>III. Regional Leadership and International Visibility</td>
<td>6</td>
</tr>
<tr>
<td>IV. Internal Capacity Building</td>
<td>8</td>
</tr>
<tr>
<td>V. Financial Viability</td>
<td>8</td>
</tr>
<tr>
<td>VI. Future Directions</td>
<td>8</td>
</tr>
<tr>
<td>Acknowledgements</td>
<td>11</td>
</tr>
<tr>
<td>Appendix 1: List of Graduates</td>
<td>13</td>
</tr>
<tr>
<td>Appendix 2: Professional Development</td>
<td>16</td>
</tr>
<tr>
<td>Appendix 3: Publications</td>
<td>17</td>
</tr>
<tr>
<td>Appendix 4: IT Department</td>
<td>17</td>
</tr>
</tbody>
</table>
OUR MISSION AND OUR PHILOSOPHY

Our Mission

We are dedicated to the development of language teacher education in the region and the promotion of international cooperation among language professionals.

Our Philosophy

We believe that language education will lead to an improved quality of life for people in the region and to greater international cooperation.
SEAMEO RELC GOVERNING BOARD MEMBERS
FY2011/2012

Seated (R – L)
Dr Ranjit Singh Gill (Malaysia), Mrs Tay Sor Har (RELC Director), Mr Wong Siew Hoong (RELC Governing Board Chairman), Associate Professor Dr Witaya Jeradechakul (SEAMEO Secretariat Director), Dr Nguyen Xuan Vang (Vietnam)

Standing (R – L)
Associate Professor Somphone Kounnavongsa (Lao PDR), Dr Noor Azam bin OKMB Haji Othman (Brunei Darussalam), Mr Put Samith (Cambodia), Dr Felicia Nuradi Utorodewo (Indonesia), Assistant Professor Saowapa Chayaburakul (Thailand), Professor Daw Naw Ju Paw (Myanmar), Dr Lolita M. Andrada (Philippines)
SEAMEO RELC GOVERNING BOARD MEMBERS
FY2011/2012

A. Members of the RELC Governing Board

1. **Member for Brunei Darussalam**
   
   Dr Noor Azam bin OKMB Haji Othman  
   Director  
   Language Centre  
   Universiti Brunei Darussalam  
   Jalan Tungku Link, BE1410  
   BRUNEI DARUSSALAM  
   
   Member since 2012

2. **Member for Cambodia**
   
   Mr Put Samith  
   Deputy Director General of Education  
   Ministry of Education, Youth & Sport  
   169 Preah Norodom Boulevard  
   Phnom Penh  
   CAMBODIA  
   
   Member since 2011 (exp 13 Jun 14)

3. **Member for Indonesia**
   
   Dr Felicia Nuradi Utorodewo  
   Centre Director  
   SEAMEO Regional Centre for Quality Improvement of Teachers and Education Personnel in Language  
   Jalan Gardu, Srengseng Sawah  
   Jagakarsa, Jakarta Selatan 12640  
   INDONESIA  
   
   Member since 2009 (exp 25 Oct 12)

4. **Member for Lao PDR**
   
   Assoc Prof Somphone Kounnavongsa  
   Deputy Director of Post Graduate Office  
   National University of Laos  
   Dong Dok Campus  
   P O Box 7322, Vientiane  
   LAO PDR  
   
   Member since 2002 (exp 3 July 14)
5 Member for Malaysia

Dr Ranjit Singh Gill
Director
English Language Teacher Centre
Ministry of Education
Levels 7 & 8, Block Menara IPBA
Lembah Pantai, 59200 Kuala Lumpur
MALAYSIA

Member since 2011 (exp 21 Aug 14)

6 Member for Myanmar

Prof Naw Ju Paw
Professor and Head
Department of English
University of Yangon
Kamayut 11041 Yangon
Yangon Division
MYANMAR

Member since 2009 (exp 7 May 15)

7 Member for Philippines

Dr Lolita M. Andrada
Director IV
The Bureau of Secondary Education
Department of Education
3rd Floor, Banifacio Building
Pasig City 1600
Metro Manila
PHILIPPINES

Member since 2010 (exp 18 Aug 13)

8 Member for Singapore

Mr Wong Siew Hoong
Deputy Director-General of Education (Curriculum)
Ministry of Education
1 North Buona Vista Drive
Singapore 138675
REPUBLIC OF SINGAPORE

Member since 2011 (exp 14 Dec 14)
Member for Thailand

Asst Prof Saowapa Chayaburakul
Director
Chulalongkorn University Language Institute
Prem Purachatra Building
Phayathai Road
Bangkok 10330
THAILAND

Member since 2007 (exp 13 Aug 13)

Member for Timor-Leste

Awaiting appointment of Member

Member for Vietnam

Dr Nguyen Xuan Vang
Director General
International Education Development
Ministry of Education and Training
49 Dai Co Viet Street
Hanoi
VIETNAM

Member since 2008 (exp 21 Aug 14)

Ex-Officio Members

Associate Professor Dr Witaya Jeradechakul
Director
SEAMEO Secretariat
Mom Luang Pin Malakul Centenary Building
920 Sukhumvit Road
Bangkok 10110
THAILAND

Mrs Tay Sor Har
Director
SEAMEO Regional Language Centre
30 Orange Grove Road
Singapore 258352
REPUBLIC OF SINGAPORE
## SEAMEO RELC Administrative and Academic Staff

### Director

Mrs Tay Sor Har

### Key Personnel

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Joined/Re-designation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr Graeme Cane</td>
<td>Deputy Director (Training, Research, Assessment &amp; Consultancy)</td>
<td>1 April 2012</td>
</tr>
<tr>
<td>Ms Melissa Sim Mei Ling</td>
<td>Centre Secretary (Centre Secretariat)</td>
<td>1 April 2012</td>
</tr>
<tr>
<td>Dr Hannah Pillay</td>
<td>Head (Training, Research, Assessment &amp; Consultancy)</td>
<td></td>
</tr>
<tr>
<td>Ms Vidya Ramnani</td>
<td>Manager (Business Development)</td>
<td>Re-designation on 1 Nov 2011</td>
</tr>
<tr>
<td>Ms Wendy Chan Mun Hok</td>
<td>Financial Controller 1</td>
<td></td>
</tr>
<tr>
<td>Ms Jessie To Sock Hian</td>
<td>Financial Controller 2</td>
<td></td>
</tr>
<tr>
<td>Mrs Sathya Siva-Retnam</td>
<td>Senior Centre Secretariat Executive</td>
<td>Re-designation on 18 Nov 2011</td>
</tr>
<tr>
<td>Ms Joyce E Oliverio</td>
<td>Human Resource Unit Head</td>
<td></td>
</tr>
<tr>
<td>Mrs Leong-Lee Kim Lian</td>
<td>Librarian</td>
<td></td>
</tr>
<tr>
<td>Ms Chua Wei Wei</td>
<td>Manager (Corporate Services)</td>
<td>Re-designation on 1 Nov 2011</td>
</tr>
<tr>
<td>Mr Tan Dek Yam</td>
<td>Information Technology Systems Head</td>
<td></td>
</tr>
</tbody>
</table>
Academic Staff

Language Specialists

Dr Hannah Danesvari Pillay
B.A (Hons), Dip. in Ed. (University of Malaya)
Dip. Appl. Ling. (RELC)
M.A.TESOL (University of Edinburgh)
Ph.D. (Ed.) (University of East Anglia)
Certificate in Trainer Training (University of Manchester)

Dr Chan Yue Weng
B.A. (Hons), Dip. in Ed., M.Ed. TESL (University of Malaya)
Adv. Dip. (Shizuoka University)
Postgraduate Dip. Appl. Ling. (SEAMEO RELC)
Ph.D. Appl. Ling. (Victoria University of Wellington)

Dr Alexander Sabino Arguelles
B.A. (Comparative Literature) (Columbia University)
M.A. (Comparative Philological History of Religions), Ph.D. (Philosophy)
(University of Chicago)

Dr Tan Su Hwi
Postgraduate Dip. in Education (National Institute of Education/Nanyang Technological University)
B.A. (English Language & Literature) (Hons), Ph.D. (English Language)
(National University of Singapore)

Dr Yeow Poh Wha
B.A. (Hons), Dip in Ed. (Credit) (English Literature (University of Malaya)
M.Ed. TESOL (University of Manchester)
Ph.D. (TESL) (University of Leeds)

Dr Marie Alina Yeo
B.A. (Political Science & English) (University of Colorado)
Postgraduate Dip in Education (University of New England)
M.Ed. (University of Canberra)
Certificate in Tertiary Teaching & Learning (Royal Melbourne Institute of Technology)
Ph.D. (Education) University of Leicester

End of Contract
3 Sept 2012

Joined
1 Jul 2011

Joined
1 Apr 2012
### Adjunct Professor

<table>
<thead>
<tr>
<th>Name</th>
<th>Qualifications</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr Jack Croft Richards</td>
<td>Dip. in TESL, B.A., M.A. (English) (Victoria University of Wellington) Ph.D. (Linguistics) (Laval University Quebec)</td>
</tr>
</tbody>
</table>

### Lecturers

<table>
<thead>
<tr>
<th>Name</th>
<th>Qualifications</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr Alvin Pang Khee Meng</td>
<td>B.A. (Hons), M.A. (English) (National University of Singapore) PGCE (Institute of Education, UOL) M.Sc.(University of Pennsylvania)</td>
</tr>
<tr>
<td>Mr Arthur Stuart Firkins</td>
<td>B.A., M.A. (Applied Linguistics) (Macquarie University)</td>
</tr>
<tr>
<td>Ms Genevieve Chow Wai Har</td>
<td>B.Com. (University of Melbourne) Postgraduate Dip. in Ed. (National Institute of Education/Nanyang Technological University) M.A. (Applied Linguistics) (University of Sydney)</td>
</tr>
<tr>
<td>Mr Alvin Chan Chin San</td>
<td>B.A. with Dip. in Education, B.Science with Dip. in Education (Hons) , M.A. (Applied Linguistics) (National Institute of Education/Nanyang Technological University)</td>
</tr>
<tr>
<td>Mr Daniel Jarrod Raynor</td>
<td>B.A. (Economic and Social Studies) (University of Manchester) CELTA (University of Cambridge) Dip. in English Language Teaching to Adults (University of Cambridge) M. of Science in Information Technology in Education Curriculum (University of Hong Kong)</td>
</tr>
<tr>
<td>Ms Ng Siew Chin</td>
<td>B.A., Dip. in Ed., M.A. (English Studies) (National University of Singapore)</td>
</tr>
<tr>
<td>Ms Sarah Chong Peck Marn</td>
<td>B.A. (National University of Singapore) Postgraduate Dip. in Ed., Dip. in Guidance and Counselling (National Institute of Education/ Nanyang Technological University)</td>
</tr>
<tr>
<td>Mr Brian David Pettit</td>
<td>B.Ed., M.Ed. (University of Melbourne)</td>
</tr>
</tbody>
</table>
Mr Peter James Argeros
B.A (English Literature) (Saint Bonaventure University)
M.Ed. (TESOL/Applied Linguistics) (State University of New York at Buffalo)
Joined 15 Dec 2011

Head (Languages Other Than English)

Mr Loo Yow Tong
B.A., B.Soc.Sc. (Hons) (National University of Singapore)
Dip. in Education, M.Ed. (Chinese Language) (National Institute of Education) (NIE)
I. PREAMBLE

1. In the Financial Year 2011/2012, SEAMEO RELC continued to expand its provision of regular and customized training courses and forge its links with national and international organizations in the Southeast Asian region and beyond so that it could develop its core services and ensure its standing as a language teacher education centre in Southeast Asia.

2. SEAMEO RELC’s specific objectives were based on the Five Year Blueprint (2012-2016) which identified 3 key areas of preparedness as a Centre committed to language education for the region since 1968, namely:

(a) Meeting needs of the region, and remaining relevant to the changing demands of the region and the global market;

(b) Broadening its partnership base by continuing to develop joint projects with external agencies; and

(c) Optimising the benefits of info-communication technology to fully participate in a globalised environment.

II. COURSES AND ACTIVITIES

Scholarships

3. Since its establishment in 1968, SEAMEO RELC has offered 3,892 scholarships and trained 38,488 participants. In the year under review, a total of 555 language educators from Southeast Asia and beyond had benefited from teacher training courses and programmes provided by the Centre. A further 569 individuals from as many as 13 countries had also been trained in language proficiency courses.

Types of Courses

4. In the Financial Year 2011/2012, 67 courses and activities were completed by SEAMEO RELC. These included regular training courses up to Masters Degree level and customized courses conducted at the Centre, in-country or through distance education. In addition, SEAMEO RELC continued to provide testing services in an effort to broaden its partnership base as well as expand its contribution to the region.
5. The regular training courses are open to individual applicants who attend either on scholarship or fee-paying basis. Customized courses are designed based on specification of needs by clients, including the Ministries of Education in the region. They thus vary widely in terms of content and schedule, and may be delivered on a full-time or part-time basis. There were 52 such courses conducted in the Financial Year 2011/2012.

6. There were five regular courses in the period under review. The Postgraduate Diploma in Applied Linguistics course remained the flagship programme on the SEAMEO RELC calendar. The other courses were the three-week long Specialist Certificate courses in curriculum planning and development to pedagogy and material design in the area of English language training, and the Master of Arts (Applied Linguistics) programme offered by SEAMEO RELC in conjunction with the National University of Singapore.
Customized Courses

7. In response to local and regional needs, SEAMEO RELC continued to design and customize training to build capacity and develop language education. The following were some major courses:

7.1 Singapore Ministry of Education Courses

- The Centre conducted training courses covering key areas, such as *English Communication Skills Course for Non-English Medium Teachers* and *Spoken English for Non-EL Speakers (Basic and Advanced)*.

7.2 Other Ministries of Education Courses

- In consultation with the Ministry of Education (Brunei), SEAMEO RELC conducted 2 workshops for 30 primary and 30 secondary school teachers in July 2011. The workshops were specifically customized to enhance the understanding, interpretation and application of the key principles of language curriculum and materials design of primary and secondary school English teachers in Brunei Darussalam. The objective of these workshops was to enable the teachers to be more effective, resourceful and creative interpreters and implementers of their own National School English Language Curriculum.

- SEAMEO RELC and the Higher Education Division of the Ministry of Education (Taiwan) implemented a 3 week pilot course on Content and Language Integrated Learning from 1-19 August 2011, for lecturers from universities across Taiwan.

- Further, the Centre also collaborated with the Ministry of Commerce, Cambodia, Education Department of Heilongjiang Province and Beijing International Education Exchange Centre, People’s Republic of China, Office of Basic Education Commission, Ministry of Education, Thailand and Ministry of Education and Training, Vietnam, to implement capacity-building projects that enhanced the standards of the English language of key personnel and language educators, as well as ensured the concerted cascading of training to many others.

- SEAMEO RELC also continues to collaborate closely with local national institutions, including the Ministry of Foreign Affairs, the Ministry of Home Affairs, the Ministry of Defence, the Civil Aviation Authority of Singapore and the Singapore Aviation Academy to offer specialised services in the development of language courses and tests that meet their specific requirements.

7.3 Capacity Building Projects

- To enhance the capacity and experience of teachers undergoing training in the teaching of the Chinese language as a foreign language, SEAMEO RELC designed and customized a programme that included
a 2-week immersion in a school environment in Singapore which used Chinese as a language of use and study.

- Further, the Centre also collaborated with various Ministries and institutions in Cambodia, China, Thailand and Vietnam to implement capacity-building projects that enhanced the standards of the English language of key personnel and language educators, as well as ensured the concerted cascading of training to many others.

**Language-Testing Services**

8. SEAMEO RELC continued to work with INSEAD’s Campus in Asia to test the basic knowledge of a third language of its Master of Business Administration students. There were 172 students tested in 18 different languages. In addition, 6 classes in French were conducted for 42 students who needed to develop their skills further.

**French Embassy Course:**

9. A French course for ASEAN Diplomats, sponsored by the French Government, was conducted at SEAMEO RELC from 5 to 9 December 2011.
RELC International Seminar

10. The 47th RELC International Seminar was held from 16 to 18 April 2012 at SEAMEO RELC. The theme of the Seminar was *Multiliteracies in Language Education*.

11. About 334 participants and 75 speakers, representing 19 countries, attended the Seminar. Altogether there were 10 invited speaker plenary presentations, 20 workshops, 44 parallel sessions at the Seminar.
III. REGIONAL LEADERSHIP AND INTERNATIONAL VISIBILITY

12. To promote the Centre’s visibility and reputation, SEAMEO RELC continued to forge its links with prestigious institutions locally and abroad and offered training and consultancy to their key personnel. These included three staff members and students from the Faculty of Education, Chulalongkorn University, Thailand who gained an insight on the spirit of an ASEAN Community and also four staff members of SEAMEO QITEP (Language) learned about the Centre, library management and training programmes.

13. In the Financial Year 2011/2012, 238 language educators and classroom teachers from educational institutions in the region visited SEAMEO RELC to learn about the Centre and its training programmes. In addition, 128 presidents and administrators from the Rajabhat Institutes (Thailand) visited the Centre in November 2011 to gain greater insights into its professional programmes and activities.

14. To strengthen partnerships, SEAMEO RELC renewed its Memorandum of Understanding with Thailand’s Chulalongkorn University Language Institute, Bangkok and Waseda University, Japan, to extend its collaboration in the exchange of expertise and symposia.

15. In the year under review, the Centre collaborated with Jinan University, Guangdong, China, to offer the Master of Teaching Chinese to Speakers of Others Languages programme in Singapore. A total of 14 candidates were enrolled in the inaugural run of the programme which commenced on 3 September 2011.

16. SEAMEO RELC will continuously develop the quality of its deliverables and staff to improve the Centre’s international standing. The countries which SEAMEO RELC had trained outside of Southeast Asia in the Financial Year included China, Taiwan and Japan.

Alumni Associations

17. As at 2012, there are 7 Alumni Associations formed in the region; Cambodia, Indonesia, Malaysia, the Philippines, Singapore, Thailand and Vietnam. SEAMEO RELC continues to encourage the growth of Alumni Associations or Clubs in Brunei Darussalam, Lao PDR and Myanmar.

Publications

The RELC Journal

18. The RELC Journal has been published by SAGE Publications Ltd (SAGE) since 2003. In 2011, the total number of full-text PDF article downloads was 78,543 times. This was above the average number of 57,781
for language and linguistics journals published by SAGE. Of these 78,543 downloads, 66,324 constituted paid usage, an increase of 36% over 2010.

19. More than 2,000 institutions have access to the RELC Journal through various journal packages, a 4% increase on the previous year. There was also a 97% renewal rate with 208 institutional subscriptions, which was above the industry average of around 95%.

20. In 2011, SAGE began a project to optimize viewing of SAGE journals via handheld devices. In June 2011 alone, SAGE content was viewed via handheld devices 150,000 times. This was not surprising given the global proliferation of handheld devices. The RELC Journal now has its own SJO mobile optimized site and is accessible at http://m.relc.sagepub.com.

The RELC Portfolio Series, Anthology Series and Grammar Matters

21. MarketAsia Distributors (S) Pte Ltd is SEAMEO RELC’s local publisher which provides an e-commerce platform for the sale of the above SEAMEO RELC publications both locally and abroad.

22. The RELC Portfolio series now includes seventeen titles. Portuguese and Spanish versions of the series continue to be published in South America by Special Book Services in Brazil. A special edition of the RELC Portfolio series consisting of 12 titles with notes in Chinese has been launched by the People’s Education Press in China.

Professional Development

23. Members of SEAMEO RELC academic staff continued to promote research, present papers and workshops at international conferences and publish their work in international journals. (Appendices 2 and 3).

Library Services

24. The Library drew users from many different parts of the world. For the year under review, the total number of books and other items held by the Library was 54,846 and membership stood at 871.
IV. INTERNAL CAPACITY BUILDING

25. Evaluation is a key process that is carried out continuously as part of SEAMEO RELC’s holistic approach to enhance capabilities and achieve performance excellence. As part of this process, participants rate the Centre’s training courses, trainers and various other aspects on a four point scale. The feedback from course participants, both qualitative and quantitative, helps the Centre to assess and address gaps in service quality, service agility and customer experience.

Personnel Training

26. SEAMEO RELC staff are encouraged to undergo training and development to enhance their capacity and capability. In the Financial Year 2011/2012, a total of 124 staff had attended 3,891 hours of training.

Manpower Planning

27. In an effort to control costs and remain self-sustaining, SEAMEO RELC continued to adopt best practices in manpower planning and resource allocation. Job enrichment and rotation continued to be a vital strategy in the year under review.

V. FINANCIAL VIABILITY

28. SEAMEO RELC continued to adopt a three-pronged approach in ensuring financial viability, namely:

- Being competitive to value-add to training on an on-going basis so as to retain repeated businesses;

- Marketing to procure new businesses whenever opportunities presented themselves; and

- Providing differentiated and/or affiliated training.

29. With government support and sound financial governance and control, the Centre would continue to operationalize its programmes and plans.

VI. FUTURE DIRECTIONS

30. SEAMEO RELC is committed to fulfilling its mission and role as a centre of excellence and choice for language education in Singapore and the
region. To this end, SEAMEO RELC will regularly review its curriculum and customize its training programmes to meet the rapidly changing language learning landscape while retaining its core courses. The following will be constant key challenges for SEAMEO RELC in its desire to be both current and relevant:

(a) Meeting needs of the region, and remaining relevant to the changing demands of the region and the global market,

(b) Reaching out to larger numbers in the region, and

(c) Keeping abreast of technological advances.

31. The Master of Arts in TESOL programme in collaboration with the Victoria University of Wellington, New Zealand which will be launched in March 2013, the Postgraduate Diploma in Applied Linguistics in an e-learning format which will be offered with effect from July 2013 and the three new Specialist Certificate Courses scheduled for 2013/2014, are some of the initiatives undertaken by SEAMEO RELC in meeting these challenges.

32. To deal with these challenges, SEAMEO RELC will adopt three key strategic thrusts:

(a) Broaden its partnership base outside of its current comfort zone,

(b) Deepen professional and international understanding of the Centre’s capacity and expertise outside the region

(c) Strengthen its organizational resolve, resources and resilience
33. The SEAMEO RELC Management will implement these strategic thrusts throughout the Centre so that SEAMEO RELC will be at the forefront as a language centre of excellence and choice.
ACKNOWLEDGEMENTS

SEAMEO RELC wishes to place on record its grateful thanks to members of the Governing Board for their continued guidance, constant support and professional advice.

SEAMEO RELC also thanks the following for their support in SEAMEO RELC’s programmes in the region:

- Alliance Française, Singapore
- British Council, Singapore
- Cambridge University Press
- Chulalongkorn University Language Institute, Thailand
- Department of Education, the Philippines
- French Government
- Goethe Institut, Singapore
- INSEAD Campuses in France and Singapore
- Lee Foundation
- Ministry of Education and Culture, Timor-Leste
- Ministry of Education and Training, Vietnam
- Ministry of Education, Brunei Darussalam
- Ministry of Education, Lao People’s Democratic Republic
- Ministry of Education, Malaysia
- Ministry of Education, Myanmar
- Ministry of Education, Singapore
- Ministry of Education, Thailand
- Ministry of Education, Youth and Sport, Cambodia
- Ministry of National Education, Indonesia
- Professor Jack Richards
- Singapore Government
- Universitas Negeri Jakarta
- Waseda University, Japan
SEAMEO RELC also thanks the following schools and institutions for hosting visits by its course participants from the region:

**Primary School**
- Jiemin Primary School
- St Hilda’s Primary School

**Secondary School**
- Anglo Chinese (Bakar) School
- Assumption Pathway School
- Catholic High School
- Hong Kah Secondary School
- Kranji Secondary School
- Paya Lebar Methodist Girls’ School
- Si Ling Secondary School
- Singapore Sports School

**Tertiary Institute**
- National University of Singapore
- Republic Polytechnic
# APPENDIX 1: LIST OF GRADUATES

## 1.1 Regular Courses

### 1.1.1 Postgraduate Diploma in Applied Linguistics (18 July – 18 November 2011)

<table>
<thead>
<tr>
<th>Country</th>
<th>Name</th>
<th>Position/Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>BRUNEI DARUSSALAM</td>
<td>Ms Rosmawarni Binti Suhaili</td>
<td>Teacher Datu Ratna Hj Md Jaafar Primary School</td>
</tr>
<tr>
<td>CAMBODIA</td>
<td>Mr Phann Sophea</td>
<td>Lecturer of English University of Cambodia</td>
</tr>
<tr>
<td>INDONESIA</td>
<td>Ms Ika Inayati</td>
<td>Head Assistant Balai Bahasa Semarang</td>
</tr>
<tr>
<td>Ms Esti Junining</td>
<td>English Language Teacher</td>
<td>Brawijaya University of Malang</td>
</tr>
<tr>
<td>LAO PDR</td>
<td>Mr Chaleunsouk Heminthavong</td>
<td>Teacher Faculty of Engineering, Foreign Language Division National University of Laos</td>
</tr>
<tr>
<td>SINGAPORE</td>
<td>Miss Choo Pek-Har Betty</td>
<td>English Language Teacher for GCE ‘O’ Levels Ascensia Academy</td>
</tr>
<tr>
<td>MISS Tan Shueh Ling, Kate English Lecturer Kaplan Academy of Higher Education Teacher St. Joseph Institution</td>
<td></td>
<td></td>
</tr>
<tr>
<td>THAILAND</td>
<td>Mr Chatchawan Rinwong</td>
<td>Teacher Ban Siap School</td>
</tr>
<tr>
<td>VIETNAM</td>
<td>Miss Pham Thi Hai Trang</td>
<td>Lecturer Nha Trang University</td>
</tr>
</tbody>
</table>

### 1.1.2 Specialist Certificate in Oral Communication Skills Training (21 November – 9 December 2011)

<table>
<thead>
<tr>
<th>Country</th>
<th>Name</th>
<th>Position/Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>BRUNEI DARUSSALAM</td>
<td>Miss Koh Mei Ling</td>
<td>Teacher Grade II Sinaut Tutong I Primary School Ms Amirah Binti</td>
</tr>
<tr>
<td>Abdullah Chok @ Doreen Chok Siew Wei Teacher Kasat Primary School</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CAMBODIA</td>
<td>Mr Khat Korop</td>
<td>Teacher Trainer Royal University of Phnom Penh</td>
</tr>
<tr>
<td>INDONESIA</td>
<td>Ms Delita Sartika</td>
<td>Lecturer University of Jambi</td>
</tr>
<tr>
<td>MS Ida Rosmalina</td>
<td>Lecturer University of Sriwijaya</td>
<td></td>
</tr>
<tr>
<td>LAO PDR</td>
<td>Mr Sengkeo Phengsana</td>
<td>Technical Staff, Strategy Research &amp; Education Analysis Ministry of Education, Lao PDR</td>
</tr>
<tr>
<td>Mr Thongsay Phongphanit</td>
<td>Head, Education Development Unit National University of Laos</td>
<td></td>
</tr>
<tr>
<td>VIETNAM</td>
<td>Miss Viengpakai Viengsavanh</td>
<td>English Teacher Viengsavanh Primary-Secondary School</td>
</tr>
<tr>
<td>MALAYSIA</td>
<td>Miss Ruzaini Binti Shahdan</td>
<td>Lecturer Malacca Matriculation College</td>
</tr>
<tr>
<td>Miss Rozlin Suhaida Binti Rosli Lecturer Pahang Matriculation College</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MYANMAR</td>
<td>BRUNEI DARUSSALAM</td>
<td></td>
</tr>
<tr>
<td>---------</td>
<td>------------------</td>
<td></td>
</tr>
<tr>
<td>Miss Tin Tin Nyunt Tutor Taunggyi Education College</td>
<td>Mrs Alinah Binti Abdul Aziz Teacher Sungai Tali Primary School</td>
<td></td>
</tr>
<tr>
<td>PHILIPPINES</td>
<td>CAMBODIA</td>
<td></td>
</tr>
<tr>
<td>Mrs Joan Husmillo-Lucena Teacher Paranaque National High School</td>
<td>Mr Or Siem Deputy Director Dept of Curriculum Development Ministry of Education, Youth and Sport</td>
<td></td>
</tr>
<tr>
<td>Dr Maria Joy Tan Agot Education Program Supervisor Department of Education</td>
<td>Mr Vong Savoeun Trainer of English Municipal Teacher Training College</td>
<td></td>
</tr>
<tr>
<td>SINGAPORE</td>
<td>INDONESIA</td>
<td></td>
</tr>
<tr>
<td>Miss Shajirah Bte Mohamed Shahabdeen Level Head (English) Pioneer Primary School</td>
<td>Ms Nia Nafisah Kastalani English Lecturer Universitas Pendidikan Indonesia</td>
<td></td>
</tr>
<tr>
<td>Miss Elaine Ho Weiting Teacher Temasek Primary School</td>
<td>Ms Puji Astuti Lecturer Semarang State University</td>
<td></td>
</tr>
<tr>
<td>Ms Hazel Sarah Abraham Freelance Trainer NTUC Learning Hub</td>
<td>MALAYSIA</td>
<td></td>
</tr>
<tr>
<td>Miss Choo Pek-Har Betty English Language Teacher Ascensia Academy</td>
<td>Ms Sharizad Binti Sulaiman Assistant Secretary Policy &amp; International Relations Division Ministry of Education, Malaysia</td>
<td></td>
</tr>
<tr>
<td>THAILAND</td>
<td>VIETNAM</td>
<td></td>
</tr>
<tr>
<td>Mr Nawee Wettawong Teacher Mabtaphutpanpittayakarn Secondary School</td>
<td>Mrs Nguyễn Lien Huong English Teacher Marie Curie High School</td>
<td></td>
</tr>
<tr>
<td>Mr Karan Somjit Teacher Watmethangkarawas School</td>
<td>Ms Nguyen Thi Thu Anh Teacher &amp; Head Tay Son Secondary School</td>
<td></td>
</tr>
<tr>
<td>VIETNAM</td>
<td>MYANMAR</td>
<td></td>
</tr>
<tr>
<td>Mrs Le Hoang An Inspector of Education Department of Education and Training</td>
<td>Mrs Yin Yin Aye Assistant Lecturer Hinthada University</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Miss Thida Win Tutor Magway University</td>
<td></td>
</tr>
<tr>
<td></td>
<td>SINGAPORE</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Miss Mazna Bte Mohd Hussain Senior Teacher Temasek Secondary School</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Ms Arfah Binte Buang Educational Technology Officer Ministry of Education, Singapore</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Mr Nor Ashraf Bin Samsudin Assistant Director of Education / Senior Education Therapist Dyslexia Association of Singapore</td>
<td></td>
</tr>
<tr>
<td></td>
<td>THAILAND</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Miss Chanida Boonchai English Teacher Nondaeng Wittayakhom School</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Mrs Pornchompoo Ratchatha Teacher Khon Kaen University</td>
<td></td>
</tr>
<tr>
<td></td>
<td>VIETNAM</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Mrs Le Hoang An Inspector of Education Department of Education and Training</td>
<td></td>
</tr>
</tbody>
</table>
### 1.1.4 Specialist Certificate in Action Research for Language Teachers (7 – 25 May 2012)

**BRUNEI DARUSSALAM**  
Mr Haji Junaidi Bin Haji Abas  
Teacher  
Negalang Primary School  

Mr Nurhisyam Al Muiz Bin Abdul Rahman Ampil  
Head, Drama & Music Unit  
Curriculum Development Department  
Ministry of Education, Brunei Darussalam  

**CAMBODIA**  
Mr Long Kim Hean  
Lecturer of English  
Chea Sim University  

Mr Sim Samphors  
Head of English Dept  
Chea Sim University of Kamchaymear  

Mr Sin Chhean  
Teacher Trainer  
Takeo Regional Teacher Training Center  

**INDONESIA**  
Miss Triyoga Dharmautami  
Lecturer  
Semarang State University  

Ms Lulu Laela Amalia  
Lecturer  
University of Education, Indonesia  

Miss Susi Fauziah Johan  
Specialist, Division of Training & Development of Teachers and Education Personnel  
SEAMEO Qitep in Language  

Miss Pininto Sarwendah  
Head, Division of Training & Development of Teachers and Education Personnel  
SEAMEO Qitep in Language  

**MYANMAR**  
Dr Thiri Aung  
Assistant Lecturer  
Yangon University  

Miss Mi Mi Khaing  
Tutor  
Yangon University of Foreign Languages  

Miss Myat Myat Kyawt  
Tutor, Department of English  
West Yangon University  

**PHILIPPINES**  
Mr Ricardo G. Ador Dionisio  
Education Program Specialist II  
Department of Education, Philippines  

**THAILAND**  
Miss Jariya Sudtho  
English Lecturer/Deputy Chief International Relations Research & Development  
Sisaket Rajabhat University  

Mrs Nipa Brosnan  
English Teacher  
Benchamaratrungsarit 2 School  

Miss Peeriya Pongsarigun  
Lecturer  
Chulalongkorn University  

**VIETNAM**  
Ms Ha Hong Hanh  
Teacher of English  
Tran Nhan Tong High School  

Ms Nguyen Bich Thuy  
Teacher of English  
Quang An Primary School  

### 1.1.5 Master of Arts (Applied Linguistics) (Commenced 18 July 2011)

**SINGAPORE**  
Miss Chia Li Ling  
Teacher  
Woodlands Primary School  

Miss Suzie Yanti Binte Jumadi  
Teacher  
St Andrew’s Junior College  

Ms Tan Chiew Yen  
Senior Teacher  
Tao Nan School  

---

15
APPENDIX 2 : PROFESSIONAL DEVELOPMENT

Academic Staff Participation at International Conferences

1. Ms Genevieve Chow
   - Workshop
     "New Literacies: New Resources for Listening and Viewing", English Language Teaching Centre – Teacher Education Division Conference 2011, Strengthening English Language through Teacher Professional Development, Seremban, Negeri Sembilan, Malaysia, 5 – 7 July 2011
   - Parallel Paper
     "The Integration of Language and Culture: Key Issues in an English Communication Skills Course for Cultural Awareness Programme", Japan Association of College of English Teachers (JACET) 50th Commemorative Convention 2011, Challenges for Tertiary English Education, Seinan, Gakuin University, Fukuoka, Japan, 30 August – 2 September 2011

2. Dr Alexander Arguelles
   - Plenary Paper

3. Dr Tan Su Hwi
   - Parallel Paper
     ‘I Thought I was to Teach English – Multiliteracies in the Southeast Asian Context’, 47th RELC International Seminar on Multiliteracies in Language Education, SEAMEO Regional Language Centre, Singapore, 16 – 18 April 2012
   - Workshop
   - Plenary Paper

4. Dr Chan Yue Weng
   - Plenary Paper
     “Reading in a Multimodal World: Revisiting Theories and Processes”, 1st Indonesia International Conference on Linguistics, Language Teaching and Culture, Universitas Pamulang, Jakarta, Indonesia, 27 - 29 June 2012

Publications by Professional Staff


Appendix 3: Publications

List of Publications

1. RELC Journal
   Vol 42 No 2 (August 2011)
   Vol 42 No 3 (December 2011)
   Vol 43 No 1 (April 2012)

2. Reports
   RELC Annual Report 2010/2011
   RELC Governing Board Report 2011

Appendix 4: IT Department

List of RELC Video Materials

1. Intermediate English Language Training Course for PRC Officials.
   Duration: 30 minutes

2. Tailored Professional Development Programme for Vietnamese Teacher Trainers of English (Batch 8).
   Duration: 25 minutes

   Duration: 15 minutes

4. English Communication Skills Course for Students from Chukyo University, Japan.
   Duration: 20 minutes

5. Teaching Content-Based Subjects through English A Course for University Lecturers from Taiwan.
   Duration: 20 minutes

6. Intermediate English Language Training Course for PRC Official.
   Duration: 30 minutes

7. Tailored Professional Development Programme for Vietnamese Teacher Trainers of English (Batch 9).
   Duration: 25 minutes

   Duration: 20 minutes

   Duration: 20 minutes

10. English Communication Skills Course for Indonesian Military Officers.
    Duration: 15 minutes

11. Tailored Professional Development Programme for Vietnamese Teacher Trainers of English (Batch 10).
    Duration: 25 minutes

12. English Communication Skills Course for Cultural Awareness for Students from Himeji Dokkyo University, Japan.
    Duration: 15 minutes

13. English Communication Skills Course for Cultural Awareness for Students of Chukyo University, Japan.
    Duration: 35 minutes
<table>
<thead>
<tr>
<th></th>
<th>Professional Development Course for Teachers of English from Graduate School of Education, Hyogo University of Teacher Education, Japan. Duration: 20 minutes</th>
</tr>
</thead>
<tbody>
<tr>
<td>14</td>
<td>Capability-Building Programme in Leadership and Supervision of Language Instruction and Pedagogy for Supervisors of English Language Teachers in Thailand. Duration: 25 minutes</td>
</tr>
<tr>
<td>15</td>
<td>English Communication Skills Course for Senior Military Officers from Vietnam. Duration: 20 minutes</td>
</tr>
<tr>
<td>16</td>
<td>English Communication Skills Course for Military Officers from Indonesia. Duration: 20 minutes</td>
</tr>
<tr>
<td>17</td>
<td>5&lt;sup&gt;th&lt;/sup&gt; Vietnam Ministry of Public Security Senior Law Enforcement Officers’ Training and Leadership Development Programme. Duration: 20 minutes</td>
</tr>
<tr>
<td>18</td>
<td>Intermediate English Language Training Course for Senior PRC Government Officials. Duration: 35 minutes</td>
</tr>
<tr>
<td>19</td>
<td>Leadership and Supervision of Language Instruction and Pedagogy for Supervisors of English Language Teachers from Thailand. Duration: 20 minutes</td>
</tr>
<tr>
<td>20</td>
<td>47&lt;sup&gt;th&lt;/sup&gt; RELC International Seminar: From Designing for Communicative Competence to Designing for Multiliteracies by Ian McGrath. Duration: 1 hour</td>
</tr>
<tr>
<td>21</td>
<td>47&lt;sup&gt;th&lt;/sup&gt; RELC International Seminar: A Pedagogy of Multiliteracies in South Africa: Oppositions, Transitions and Transformation by Denise Newfield. Duration: 1 hour</td>
</tr>
<tr>
<td>22</td>
<td>47&lt;sup&gt;th&lt;/sup&gt; RELC International Seminar: Multiliteracies: The Multiple Modes of Communication - How do we Teach Them? by Wolfgang Hallet. Duration 1 hour</td>
</tr>
<tr>
<td>23</td>
<td>47&lt;sup&gt;th&lt;/sup&gt; RELC International Seminar: Multiple Texts, Multiple Modes and Multiliteracies: Implications for Language and Literacy Education by Maureen Walsh. Duration 1 hour</td>
</tr>
<tr>
<td>24</td>
<td>47&lt;sup&gt;th&lt;/sup&gt; RELC International Seminar: Multimodal Meaning-Making in the 21&lt;sup&gt;st&lt;/sup&gt; Century – Curricular, Pedagogic and Assessment initiatives: The Singapore Context by Caroline Ho. Duration: 1 hour</td>
</tr>
<tr>
<td>25</td>
<td>47&lt;sup&gt;th&lt;/sup&gt; RELC International Seminar: Videotelling by Jamie Keddie. Duration: 1 hour</td>
</tr>
<tr>
<td>26</td>
<td>47&lt;sup&gt;th&lt;/sup&gt; RELC International Seminar: Multimodal Literacies in Group Tests and Subject Area Assessment by Eveline Chan. Duration: 1 hour</td>
</tr>
<tr>
<td>27</td>
<td>47&lt;sup&gt;th&lt;/sup&gt; RELC International Seminar: Multiliteracies and Assessment: Issues and Opportunities by Barry O’Sullivan. Duration: 1 hour</td>
</tr>
<tr>
<td>28</td>
<td>47&lt;sup&gt;th&lt;/sup&gt; RELC International Seminar: Incorporating Technology and Multi-Modalities into Digital and Blended Language Learning Resources by Sean Elwell-Sutton. Duration: 1 hour</td>
</tr>
<tr>
<td>Date</td>
<td>Title</td>
</tr>
<tr>
<td>--------------</td>
<td>--------------------------------------------------------------</td>
</tr>
<tr>
<td>5-9 Dec 2011</td>
<td>Untitled</td>
</tr>
<tr>
<td>6 Dec 2011</td>
<td>Untitled</td>
</tr>
<tr>
<td>17-21 Feb 2012</td>
<td>Waseda-RELC International Students Seminar 2012</td>
</tr>
<tr>
<td>23 Jun 2012</td>
<td>IT and the Society in Singapore</td>
</tr>
</tbody>
</table>